

# Illinois State University Co-op Education Courses

**Instructor:**  
Kathy Mountjoy

3 semester hours of ISU  
graduate credit per class

**June 18-July 6—BTE 380, Section 091** - Organizational and Administration  
of Vocational Cooperative Education

**July 9-July 27—BTE 382, Section 091** - Coordination Techniques  
of Vocational Cooperative Education

To help accommodate the flexibility of summer schedules, students will be able to work at their own pace as long as they finish within the three-week period and submit certain time-sensitive assignments on schedule. Due dates for all coursework will be posted on ReggieNet on the first day of class.

**\*Textbook Information**

The ISU instructor will contact each student with textbook information, by email, upon enrollment into the class.

In order to complete these online courses, you should be familiar with accessing information via the Internet, uploading and downloading files, and participating in threaded discussions. During the courses, you will be creating documents in Word and PowerPoint in addition to using ReggieNet to access course materials. You must be familiar with the software in order to complete the assignments. The computer you use should have a broadband connection rather than a dial-up modem.

**\*These classes are required by ISBE for teachers to be qualified as coordinators for a cooperative vocational education program and/or a work-based learning program. The classes will provide you with information that can be used in the classroom.**

## Tuition/Fees, Admission, and Registration

**\$1075.20** per class

To register for a class every student must do the following:

- **ALL students** must apply to ISU. Each student **must have** a University Identification Number (**UID#**) to register for a class. (New students to ISU or those moving from an undergraduate to a graduate program must also pay an ISU admission fee.)  
For all **admission** information please **click here**.
- When admission to Illinois State is complete and you receive your **UID#** please email Dr. Timothy Longfellow at: [longfel@ilstu.edu](mailto:longfel@ilstu.edu) with your intent to register and the following: Your name, UID#, Course Name(s) and Course Date(s)
- For payment options please click here:  
<http://www.comptroller.ilstu.edu/studentaccounts/>
- For further information please contact:  
Dr. Timothy Longfellow at: [longfel@ilstu.edu](mailto:longfel@ilstu.edu)  
Dr. Kathy Mountjoy at: [kjmount@ilstu.edu](mailto:kjmount@ilstu.edu)

**Space is limited!** (An additional set of classes will be offered when these are full. Please visit, [www.perfectpeoria.com](http://www.perfectpeoria.com) for any updates.)

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